

Garden District Civic Association Board Meeting

Wednesday, April 6, 2022, 6:30 PM

JCW Productions Office, 2623 Government St.

INTRODUCTIONS of Board Members and committee volunteers. In attendance were Claire Pittman, Justin Kozak, Ted Magee, Mary Fontenot, Willie Fontenot, Heather Day, Mike Schexnayder, Michael Myers, Clayton Fields, Mike Helms, Babeth Schlegel, Kathryn Mount, Shelbie Burgett, Michael Crane, Chris Mericas, Josh Howard, Hance Hughes, Nathan McBride, Anita Parsons King, Jacob Luneau and Ashley Gremillion.

Mike Helms presented a sheet that he typed with a clear list of goals. Claire Pittman explained her experience as president. John Williams facilitated the discussion of the jobs and committees that are available. Detailed lists of these were distributed. Mike Helms suggested that jobs be grouped into fewer categories with tasks listed under the categories. The main committees are listed below with their tasks. Know that the tasks in a committee are to be shared by several people. Committee members need not be on the board. We may recruit helpers from the neighborhood.

MEMBERSHIP

- New Neighbor Welcome Packets
- Handle incoming membership communications and questions
- Present membership data on a quarterly basis
- Manage membership database in Wordpress
- Solicit corporate sponsorships
- Receive website notifications of new members and add them to the database
- Receive check payment notifications from the treasurer of new members and add them to the database
- Send new member information to the Thank You Card coordinator to be sent
- Produce a list of members to be sent / posted throughout the year in emails / on website
- Signs: Deliver new member & replacement signs, place signs throughout the neighborhood for upcoming events and remove them after.

SOCIAL/EVENTS

- Plan dates, times and venues for social events
- Each event will have its own sub-committee to handle all the details.
- Annual Meeting, Easter Egg Hunt, Crawfish Boil, Yard Sale, Fall Picnic, Champagne Stroll, Holiday Lighting Contest

COMMUNICATIONS

Post on website / social media

- Write monthly newsletter update
- Update website
- Creation of graphics when needed

BEAUTIFICATION /OPERATIONS

- Sign Decorations
- Doggie Bag Stations

- Drainage: Stay informed and keep the Board informed.
- Security: Act as liaison with security patrol, confirming hours throughout the month. Confirm with Treasurer each month concerning their pay. Provide security reports for newsletter.

LIVE OAKS

- Encourage participation and help blocks organize.

ELECTION OF OFFICERS

Ted Magee offered to continue as Treasurer and Mary Fontenot offered to continue as Secretary. The Board decided to discuss committees and let people choose committees they would like to be on, while holding off electing a President and Vice-President until later. The jobs may be held by co-officers, thereby dividing the tasks.

COMMITTEE VOLUNTEERS

Membership: Nathan McBride, Justin Kozak (signs), Anne Trapp (welcoming packets)

Social: Heather Day, Mike Myers, Chris Mericas, Babeth Schlegel, Ted Magee, Mary Fontenot, Katherine Mount (Easter Egg Hunt)

Communications: Ashley Gremillion, Jacob Luneau, Shelbie Burkett, Claire Pittman (flier designs)

Beautification/Operations: Mike Schexnayder (alleys), Hance Hughes (architecture), Anita Parsons King (doggie bags), Tom Douthat (drainage), Mike Helms (security)

FUTURE EVENTS

- Easter Egg Hunt, Sunday, April 10, 3:00 - 5:00 PM
- Mid City Rummage Sale, May 14
- Crawfish Boil - Saturday, May 14, 3:00 PM- 7:00 PM - 2200 Block of Oleander Street
- Fall Picnic – Sunday, Sept. 25
- Pop! Fizz! Stroll! GDCA Champagne Stroll, Sunday - October 30

ACTION ITEMS:

- **Heather Day will send Leola's Café a thank you note and a gift for hosting our annual meeting.**
- **Committees will meet and decide what they want to focus on. Please send Mary a report that can be combined with other reports to give the board an overview of what is happening, thus saving time at the next meeting.**
- **Next Meeting: Tuesday May 10, 2022. Place: TBA**
- **Claire and Jacob will look into renting a storage room for the tables and boxes of membership materials, event needs and sign decorations.**
- **Board Members and Prospective Board Members: Please send Mary a photo of yourself and a short statement to put on our website.**

Working with the Board is a rewarding experience. You help make decisions about priorities in the neighborhood and get to know so many more neighbors. It's fun.